Requirements for Graduation:

- Complete coursework (48 units) for the MAT.
- Complete all requirements for the appropriate credential.
- Produce and orally defend a portfolio.
- Maintain a GPA at 2.75 or above.

MASTER OF ARTS: GENERAL REQUIREMENTS

Program completion sequence
Steps in the sequence toward completion of the master's degree program are the same regardless of the department in which the degree is taken.

1. Program approval: develop a program of study with an advisor in the department of degree specialization. Program must be approved by department committee.
2. Application for candidacy: apply for advancement to candidacy after completing 27-30 units on the approved program with a grade point average not less than 3.00. The purpose of the application for advancement to candidacy is for the department to review the student's eligibility and progress for completing the program.
3. Petition for graduation: submit a petition for graduation two quarters prior to the date of graduation or to the completion of the program.
4. Departmental comprehensive examination: pass a departmental comprehensive examination prior to the issuance of the diploma.
5. Satisfactorily complete all coursework on the approved program of study, with a grade point average not less than 3.00.
6. Portfolio completion.
7. Graduation.

Residence and time requirements
Policies on academic residence and time limits are explained in the “Academic Policies and Practices” section of this Bulletin. Full-time students usually complete the master's degree in four to five quarters. Since most courses are offered in late afternoons, evenings, and summers, it is often possible for part-time students to continue their regular employment while extending the time period for program completion. Some fieldwork and class assignments may require occasional activities during regular school hours.

Second master’s degree
A second master’s degree requires a minimum of 30 quarter units. For information about other requirements, see a faculty advisor.

Program of study
The curriculum for a Master of Arts degree in the School of Education comprises a minimum of 45 quarter units beyond an approved baccalaureate degree and all prerequisites.

Core requirements
15 units

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDAD</td>
<td>524</td>
<td>Educational Organization and Leadership (3)</td>
</tr>
<tr>
<td>EDCI</td>
<td>514</td>
<td>Curriculum Planning (3)</td>
</tr>
<tr>
<td>EDRS</td>
<td>504</td>
<td>Methods and Material of Research (3)</td>
</tr>
<tr>
<td>EDPC</td>
<td>540</td>
<td>Principles of Counseling (3)</td>
</tr>
<tr>
<td>EDCI</td>
<td>512</td>
<td>Faith and Learning (3)</td>
</tr>
</tbody>
</table>
**Content specialization**

21 units (minimum)

Courses will vary depending on the discipline and whether credential requirements are included.

M.A. degree total 45 units (minimum)

**MASTER OF ARTS IN ADMINISTRATION AND LEADERSHIP**

The Master of Arts degree in Administration and Leadership provides students with the opportunity to plan a personalized program focusing on the needs and goals of the individual student. All programs are designed to assist the student in developing leadership and organizational skills. Requirements for the Seventh-day Adventist Administrator Certificate and approved California Preliminary Administrative Services Credential program requirements may be included in this M.A. program. (For further information about this degree contact the Department of Administration and Leadership.)

**Required:**

- Core requirements (15 units; see program of study under “Master of Arts: general requirements.”)
- Content specialization (21 units minimum)
- Electives (selected in consultation with the advisor.)
- Portfolio (see department)

**MASTER OF ARTS IN CURRICULUM AND INSTRUCTION**

The Master of Arts in Curriculum and Instruction builds on the baccalaureate degree. The program is designed to cover a combination of theory, practical skills and research which meets the needs of the professional educator. (For further information about this degree contact the Department of Curriculum and Instruction.)

**Required:**

- Core requirements (15 units; see program of study under “Master of Arts: general requirements.”)
- Content specialization (21 units minimum)
- Electives (selected in consultation with the advisor.)
- Portfolio (see department)
- Area of emphasis can be defined with permission of the department

**MASTER OF ARTS IN SPECIAL EDUCATION: MILD/MODERATE DISABILITIES**

The graduate program in special education (mild/moderate disabilities) builds on the baccalaureate liberal studies major or the single subject matter. This degree does not lead to a credential at this time.